

**DISCLOSURE BY STATE EMPLOYEE OF A FINANCIAL INTEREST
IN A CONTRACT WITH THE DEPARTMENT OF SOCIAL SERVICES
AS REQUIRED BY G.L. c. 268A, § 7 AND 930 C.M.R. § 5.06**

You are filing this disclosure because you are a state employee and you have a financial interest in a contract or agreement with the Department of Social Services (“DSS”) to serve as a foster parent, guardian, pre-adoptive or adoptive parent. The financial interest may include, but is not limited to, the receipt of payments directly or indirectly from the Commonwealth of Massachusetts according to prevailing schedules.

WHAT ARE YOUR OBLIGATIONS?

You must file a disclosure with the State Ethics Commission stating your financial interest in the contract with the Department of Social Services.

** * It is not necessary to include information about the identity of your child in your disclosure. * **

WHAT IS THE FINANCIAL INTEREST THAT YOU NEED TO DISCLOSE?

Examples of the type of financial interests that require disclosure include, but are not limited to:

- Any subsidy or benefits to which you are entitled under DSS regulations, standards or policies, such as adoption or guardianship subsidies;
- Reimbursement at a daily rate based on the age of a child to cover a child’s living expenses;
- Clothing allowances and supplements for holidays or birthdays;
- Reimbursement for certain out-of-pocket expenses;
- Compensation for providing services to a child with special needs;
- Financial obligations that you accept as a condition of your agreement with DSS, such as a requirement to maintain homeowner’s insurance;
- Reimbursement from DSS of amounts secondary to primary insurance in the event of particular circumstances.

If you need advice about completing the disclosure, please call the Attorney of the Day at (617) 371-9500.

Please scroll down to the form below.

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Complete this form and submit it to the State Ethics Commission.

Name:	
Title or Position:	
Agency/Department:	
Agency Address:	
Office phone:	
What is the contract for? (Check appropriate response.)	<p>My agreement with the Department of Social Services is to serve as a</p> <p><input type="checkbox"/> Foster parent;</p> <p><input type="checkbox"/> Guardian;</p> <p><input type="checkbox"/> Pre-adoptive parent;</p> <p><input type="checkbox"/> Adoptive parent.</p>
Financial interest of employee and immediate family in the contract:	<p>Please include the amount of your financial interest in the contract, if known.</p> <p><i>** It is not necessary to include information about the identity of your child. **</i></p>
Employee signature:	
Date:	

File copy with:

**State Ethics Commission
One Ashburton Place, Room 619
Boston, MA 02108**

Attach additional pages if necessary.